



KYC Details Change form (For Individuals Only)

Application No. :

Please fill this update / modification form in **ENGLISH** and in **BLOCK LETTERS** (Please strike off Sections that are not used).

A Name of Applicant (Mandatory as per original KYC records)

Title	☐ Mr. ☐ Ms. ☐ Other (Please specify)	Aadhaar Number, if any:		PAN	
Name					
Date of Birth	d d / m m / y y y y				

Please Provide the new KYC details which should be updated in your KYC records.

B. Mandatory fields for KYCs done before 1st January 2012

1. Father's/Spouse Name					
2. Current Marital status	☐ Single ☐ Married	3. Current Nationality	☐ Indian ☐ Other (Please specify)		
Note "FOR OFFICE USE ONLY": The IPV Column should be mandatorily filled for all KYCs registered before 1st January 2012. Originals Seen and Verified should be mandatorily filled for changes to Identity and Address details.					

C. Identity Details (please see guidelines overleaf)

1. New Name (As appearing in supporting identification document).					
2. New Status	Please tick (✓) ☐ Resident Individual ☐ Non Resident (Passport Copy Mandatory for NRIs & Foreign Nationals)				
3. PAN		Please enclose a duly attested copy of your PAN Card			
4. Proof of Identity submitted for PAN exempt cases	Please Tick (✓) ☐ Aadhaar Card ☐ Passport ☐ Voter ID ☐ Driving Licence ☐ Others	(Please see guideline 'D' overleaf)			

D. Address Details (please see guidelines overleaf)

1. New Address for Residence/Correspondence					
City / Town / Village				Pin Code	
State				Country	
2. Contact Details					
Tel. (Off.)	(ISD)	(STD)		Tel. (Res.)	(ISD) (STD)
Mobile	(ISD)	(STD)		Fax	(ISD) (STD)
E-Mail Id.					
3. Proof of address to be provided by Applicant. Please submit ANY ONE of the following valid documents & tick (✓) against the document attached.					
☐ Passport ☐ Ration Card ☐ Registered Lease/Sale Agreement of Residence ☐ Driving License ☐ Voter Identity Card ☐ *Latest Bank A/c Statement/Passbook					
☐ *Latest Telephone Bill (only Land Line) ☐ *Latest Electricity Bill ☐ *Latest Gas Bill ☐ Others (Please specify)					
*Not more than 3 Months old. Validity/Expiry date of proof of address submitted d d / m m / y y y y					
4. New Permanent Address of Resident Individual OR Overseas Address (Mandatory) for Non-Resident Individual					
City / Town / Village				Pin Code	
State				Country	
5. Proof of address to be provided by Applicant. Please submit ANY ONE of the following valid documents & tick (✓) against the document attached.					
☐ Passport ☐ Ration Card ☐ Registered Lease/Sale Agreement of Residence ☐ Driving License ☐ Voter Identity Card ☐ *Latest Bank A/c Statement/Passbook					
☐ *Latest Telephone Bill (only Land Line) ☐ *Latest Electricity Bill ☐ *Latest Gas Bill ☐ Others (Please specify)					
*Not more than 3 Months old. Validity/Expiry date of proof of address submitted d d / m m / y y y y					
6. Any other information:					

SIGNATURE OF APPLICANT

Old signature as per original KYC
Wherever Applicable

DECLARATION

I hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am/we are aware that I/we may be held liable for it.

Place:

Date: d d / m m / y y y y

SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY

IPV Done ☐ on d d / m m / y y y y

AMC/Intermediary name OR code

☐ (Originals Verified) Self Certified Document copies received

☐ (Attested) True copies of documents received

Main Intermediary

Seal/Stamp of the intermediary should contain

Staff Name

Designation

Name of the Organization

Signature

Date

Seal/Stamp of the intermediary should contain

Staff Name

Designation

Name of the Organization

Signature

Date